No. of Printed Page : 3 Roll No. .....

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B.A./B.Sc./B.Com. (First Semester) EXAMINATION, 2025-26

ENGLISH
(Communication Skills-ENGLISH)
(Major / Minor)

Time : Three Hours] [Maximum Marks : 70

Note : Attempt any five questions from Section A. Each question carries 5 marks and any three questions from Section B. Each question carries 15 marks.

SECTION – A

Note : Attempt any five question. Each question carries 5 marks.

1. What is the difference between passive and active listening?

2. Mention any two barriers to effective listening.

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3. What is meant by body language? Give two examples.

4. Explain the significance of gestures in non- verbal communication.

5. What is the importance of grammar and punctuation in written communication?

6. What do you understand by self- awareness in emotional intelligence?

7. What is meant by handling challenging interview questions?

SECTION – B

Note : Attempt any three question. Each question carries 15 marks.

8. Define listening and discuss its types. Explain why listening is considered a crucial communication skill.

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9. Explain the concept of non- verbal communication. Discuss the role of facial expressions, eye contact, and proxemics in effective communication.

10. Discuss the process of effective written communication, highlighting the importance of strong openings and conclusions.

11. Explain the major components of emotional intelligence. How do empathy and impulse control enhance communication skills?

12. Discuss the importance of interview skills. Explain how preparation and appropriate communication help in demonstrating suitability for a role.

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